



Republic of the Philippines

NUEVA VIZCAYA STATE UNIVERSITY

Bayombong, Nueva Vizcaya 3700

A leading university in education, innovation, and sustainable development

NVSU

RECORDS OFFICE BAYOMBONG, N.V.
RECEIVED: Dec 12/24 12:30
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INVITATION TO BID

For Project 2025-02G: Supply and Delivery of Various Semi-Expendable Office Equipment for the University

1. The *Nueva Vizcaya State University*, through the *General Fund and Special Trust Fund (F101 & F164)* intends to apply the sum of Five Million Two Hundred Fifty-Eight Thousand Six Hundred Ten pesos & 50/100 only (*Php5,258,610.50*) being the Approved Budget for the Contract (ABC) to payments under the contract of the project 2025-02G: Supply and Delivery of Various Semi-Expendable Office Equipment for the University. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Nueva Vizcaya State University* now invites bids for the above Procurement Delivery of the Goods/Equipment is required by thirty (30) calendar days. Bidders should have completed within two (02) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *Nueva Vizcaya State University* and inspect the Bidding Documents at the address given below from *Mondays to Fridays, 8:00AM to 5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested bidders starting on December 5, 2024, from given address and website/s below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php10,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *through electronic means*.

NVSU LANDBANK ACCOUNT No.: 0432-1028-82

6. The *NVSU* will hold a Pre-Bid Conference¹ on *December 13, 2024 @ 1:30PM* at the *Board Room, 3/F New Administration Building, NVSU Bayombong, Campus* and through videoconferencing/webcasting via **Zoom (Meeting ID: 494 840 6176, Password: Password: nvsu@2024)**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before December 26, 2024 at 8:59AM. Late bids shall not be accepted.

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8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on *December 26, 2024 at 9:00AM at the Board Room, 3/F New Administration Building, NVSU Bayombong, Campus* and through via Zoom (**Meeting ID: 494 840 6176; Password: nvsu@2024**). Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Nueva Vizcaya State University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

DR. MARITNESS N. MORTERA
MS. ICY P. GARCIA
MS. ELAINE LOVE E. TACDERAN
MS. ALONA M. AGUSTIN
MS. JOVELYN S. ADDUCUL
MS. DONNA JEAN A. CHANSUYCO
MS. JOVITA C. RAHON
MR. JOEL B. DEGAMO
MS. JEMALOU L. MARQUEZ
MR. GRANIEL G. MIRANDA
MS. LLEANA MAE P. ALVAREZ
UBAC Secretariat

UBAC Office, 3rd floor New Administration Building,
NVSU Bayombong Campus,
Bayombong, Nueva Vizcaya
Tel. No. 078-321-2112-115 (trunk line)/078-392-1605
Email address: nvsubacgas@nvsu.edu.ph

12. You may visit the website:

For downloading of Bidding Documents: www.nvsu.edu.ph on December 5, 2024.

ELMA P. APOSTOLA

UBAC Chairperson, Goods/Services
and Consultancy Services

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